

Journal Instructions (50 points)

Another type of participation activity is the student journal, which consists of 11 entries that are scheduled to be completed throughout the semester (you are allowed to skip one entry, except #1, #4, and #11). The purpose of the journal is to allow students to honestly (and anonymously) reflect on the sometimes difficult subjects that we cover in a safe and introspective process. Complete instructions for each entry are posted in the Resources link in D2L; below are the format requirements for the journal:

1. The title page of the journal should have all of the following information in 20 pt. font:

Diversity Class Journal
STUDENT ID#
Section # / Meeting Time

2. All journal entries must be printed (from a computer) on 8 ½ x 11 pages as follows:
 - a. Margins = 1 ½ inches
 - b. Font type = Arial, Times New Roman, or any Sans type font
 - c. Font size = 12 point
3. Each entry must have a title clearly printed at the top (e.g. Journal Entry #1, Journal Entry #2).
4. Each entry must be a minimum of one full page (double spaced). DO NOT type the instructions for each entry; they do not count toward the page requirement.

Penalties: Hand written journals will not be accepted. Entries that are less than one full page will be penalized accordingly.

Due Date: Journals will be submitted in Week 16 by the due date in the printable Class Calendar. Journals should be stapled in the top left corner with the cover sheet on top.

The journal entries are scheduled throughout the semester and relate to the concepts being discussed however completed journals will not be submitted until the last week of the semester. To discourage you from falling behind, every day that a journal entry is due I will randomly call on a group of students to discuss the journal topic during class - if your name is called you MUST participate whether you have completed the entry or not. These 5-10 minute discussions will take place at the beginning of class and students that can verify their journal entry has been completed will earn 2 extra credit points per class discussion; students that did not complete the entry will not earn extra credit but will not lose points either although you may feel embarrassment for being unprepared. You should bring your journal to each class and can use your journal for reference during these discussions.