

Tips for Protecting Your Computer from E-Mail Viruses

1. Never open a message from an unknown individual or business that has an attachment.
2. Never open attachments unless you are certain they are from a reliable source.
3. It is wise to always save the file to your hard disk first and then scan it with your anti-virus program before opening files sent by e-mail. Even trusted friends and relatives can unknowingly spread a virus.
4. Always keep your anti-virus software definitions up to date and never allow your subscriptions to lapse.